



BEAUTIFICATION PROGRAM

Community Futures Lakeland is pleased to offer businesses in the Town of Bonnyville boundaries this opportunity to receive a beautification loan and grant to enhance the appearance of their business. This program would not be available without the generous support of the Town of Bonnyville

Businesses may be eligible to receive an interest free loan up to a maximum of \$8,000 along with a grant up to a maximum of \$2,000.

Contact Community Futures Lakeland at 780-826-3858 to apply and receive the complete program guidelines.





Application for Beautification Loan and Grant

NAME: _____	INCORPORATED: _____	CONTACT: _____
ADDRESS: _____	CO-OPERATIVE: _____	POSITION: _____
_____	PARTNERSHIP: _____	PHONE – BUS: _____
_____	PROPRIETORSHIP: _____	PHONE – RES: _____

DESCRIBE TYPE OF BUSINESS, PRODUCTS, SERVICES, MARKETS

HISTORY OF BUSINESS:

BUSINESS _____

Application Fees: (non-refundable)

\$75.00

OWNERSHIP

Full Name: _____ Age: _____ Position: _____ No. of Shares or % Interest: _____

DESCRIBE PROJECT TO BE FINANCED:

LOCATION OF BUSINESS:

EXPECTED JOBS TO BE CREATED: _____ F.T. _____ P.T. _____ Seasonal

ESTIMATED PROJECT COSTS

Painting..... \$ _____
 Flooring..... \$ _____
 Shelving..... \$ _____
 Light Fixtures..... \$ _____
 Signage..... \$ _____
 Other..... \$ _____
TOTAL \$ _____

EXPECTED FINANCING

CF Loan..... \$ _____
 Town Grant..... \$ _____
 Other..... \$ _____
 \$ _____
 \$ _____
 \$ _____
TOTAL \$ _____

BANK: _____

ADDRESS: _____

I HEREBY AUTHORIZE OUR BANK TO DISCLOSE ALL INFORMATION CONCERNING OUR AFFAIRS TO THE COMMUNITY FUTURES LAKELAND LIKEWISE AUTHORIZED TO DIVULGE INFORMATION CONCERNING OUR AFFAIRS IN RESPONSE TO NORMAL CREDIT INQUIRIES FROM TRADE AND OTHER CREDITORS. COMMUNITY FUTURES LAKELAND MAY MAKE A BRIEF ANNOUNCEMENT OF ANY LOAN WHICH IT MAY SUBSEQUENTLY AUTHORIZE.

SIGNATURE _____ **DATE** _____



Community Futures Lakeland - LOAN APPLICATION CHECKLIST

Community Futures Lakeland will require the following information or documents in order to process your loan application and reach an informed decision.

New Businesses:

- A personal resume of company principles
- Personal Statement of Affairs** of principles and if applicable, from Guarantor(s)
- Loan Application Form**
- Financial Projection**
- Copy of company incorporation / registration
- Project Description**
- Estimates (if applicable)
 - renovations
 - equipment
 - building/construction
- Other _____

If An Existing Business:

- Financial Statements / Tax Return for the last year**
- Personal Statement of Affairs** of principles and if applicable, from Guarantor(s)
- Loan Application Form**
- Loan Application Fee (non-refundable)
- Project Description**
- Estimates (if applicable)
- Aged list of Accounts Receivable and Accounts Payable
- Copy of Lease Agreement (if applicable)
- GST Number
- Other _____

In order to process an APPROVED application, the following may be required:

- Verification of Personal Investment
- If the loan is to an individual or partnership, copies of your birth certificate(s) are required.
(Citizenship Document or Passport)
- Lease Agreement (if applicable)
- Copy of Trade Certificate (if applicable)
- Copy of Company Incorporation / Registration
- Provincial / Municipal License
- A comprehensive list of all equipment owned & to be purchased, including serial #'s
- Assets used as security require proof of ownerships (i.e., copies of registrations or bills of sale)
- Other _____

PERSONAL STATEMENT OF AFFAIRS

Full Name:		Home Phone: _____ Work Phone: _____		
S.I.N.		Fax Phone: _____ Cell Phone: _____		
Birth Date: Day Month Year		E-mail: _____		
<input type="checkbox"/> Single <input type="checkbox"/> Common-Law <input type="checkbox"/> Widowed <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Separated				Dependents:
Present Address:		City	Province	Postal Code
				How Long?
Previous Addresses in the past 5 years (use reverse if necessary):				
Present Employer:		Position:	Work#:	Mo. Income:
				How Long?
Previous Employer (s) in the past 5 years:				
Spouse's Name:		Birth Date: Day Month Year		
S.I.N.				
Spouse's Employer:		Occupation:	Work#:	Mo. Income:
				How Long?
Spouse's Previous Employer				
Source of other Income:				
Relative: Name		Address:		Relationship:
				Phone #:
Relative: Name		Address:		Relationship:
				Phone#:
Relative: Name		Address:		Relationship:
				Phone #:
Landlord:			Phone#:	Rent Payment:
INSURANCE: Do you need life insurance? <input type="checkbox"/> Yes <input type="checkbox"/> No		If no, please state name of Insurance Company and Life Agent: Company Name: _____ Life Agent: _____		

What You Own (List and Describe All Assets)		What You Owe		
DESCRIPTION	CASH	COMPANY	O/S	PAYMENT
Cash on Hand/Deposit:	\$	Credit Cards:	\$	\$
Bank or Trust:				
Name:				
Name:				
RRSP's Where?				
Stocks, Bonds, Etc.:				
Vehicles (Describe with Year and Model)		Bank Loans		
1)		1.		
2)		2.		
3)		3.		
4)		4.		
5)		5.		
Other Assets		Other Liabilities (Parents, Co-signer, Legal Claims, etc.):		
Real Estate: 1.		Mortgage(s):		
2.				
		Monthly Rent Payable:		
Household (insured value):		Taxes Owing (please specify):		
Life Insurance (value):		Revenue Canada		
		Other (please describe):		
Total Assets:	\$	Total Liabilities (add O /S column):	\$	
NET WORTH = \$ _____ (NET WORTH = Total Assets - Total Liabilities)				
I hereby certify that the information provided is correct and permission is hereby granted for Community Futures Community Futures Lakeland to conduct a credit investigation.				
Signature _____		Date _____		
Signature _____		Date _____		

Personal Statement of Affairs Page 2 of 2

Additional information that you feel may be applicable (include contingent liabilities), please add to the back of this form.



COMMUNITY FUTURES LAKELAND LOAN AND GRANT PROPOSAL

Client Name(s):	
Business Name:	
Address:	
Phone No:	

Length of time at location: _____ Landlord: _____

Do you have a lease? Yes _____ No _____ Length of Lease: _____

If no, please describe rental agreement: _____

Project Description: _____

Please list the details of the project as follows:

Project Description <small>i.e. Painting 2 walls</small>	Estimated Material Costs <small>i.e. 10 gal at \$10 each (\$100)</small>	Estimated Labour Costs <small>i.e. 10 hours at \$15/hour (\$150)</small>	Estimated Completion Date <small>i.e. November 2021</small>	Other Comments
	Total Material Cost:	Total Labour Cost:		Total Cost:

Quotations Valid Until: _____

Signature: _____ Name: _____